EPHEC University College, Belgium
Beschreibung

The École Pratique des Hautes Etudes Commerciales (or EPHEC or EPHEC University College) is located in Belgium with campuses in Woluwe-Saint-Lambert, Louvain-la-Neuve and Schaerbeek in and around Brussels. The courses are taught mainly in French, with special business courses also available in English.

Studium

Akademisches Jahr:
The academic year at EPHEC is divided into two semesters.
Fall Semester: September - January
Examinations: January
Spring Semester: January - June
Examinations: May - June
geeignet für:
International Business Management B.A.
Unterrichtssprache:
French
Bewertung:
The evaluation is different in each course. However, it may include individual tests, group projects or oral and written examinations.

Kurse:
There are different course lists for each semester. Within these lists, there are special Erasmus modules that are offered only to international students and regular English courses that you have with the EPHEC students.

You can find the current course list for the semester [here](#).
You can find the current information about the Spring Semester [here](#).
You will find the program "International Business Skills".

You can find a current list of all courses offered in English and their description [here](#).

Other information
For additional information, please read the current [International Student Guide](#).
You will find a general brochure in English.

Bewerbung

Bewerbungsfrist:
Deadlines for submitting application documents to the International Office:
31/01 for the winter semester
31/05 for the summer semester
Please note that the deadlines vary between partner universities - it may take a while before you hear from the partner university.

Voraussetzungen:
Good knowledge of English and/or French (at least B2)

Bewerbungsmodalitäten
We have an ERASMUS partnership with EPHEC and a certain number of exchange places per semester. You can apply for these places.
The ERASMUS application procedure is divided into three sections:
**Step 1: Application to the EBC Hochschule**
You apply to us for a place at university and for the ERASMUS scholarship. Please register at the International Office and hand in the following documents:
- Letter of motivation in English (one page maximum); include up to two alternative ERASMUS partners in the last paragraph of your cover letter, in which you would be interested if we had to cancel your first request.
- Performance record of the EBC Hochschule (via the virtual campus)

The best applications will be selected from all applicants of the EBC Hochschule, it includes academic achievements, language skills and the quality of your motivation letter, in which you show that you have dealt with your desired university.

We will inform the selected students by email and ask them to explicitly accept their place. If you accept the place, we will nominate you at the partner university and only then will you apply with the regular application documents for the university, see step 2.

If you have received a rejection, you will automatically be placed in the procedure for moving up to the alternative universities of your choice or we will endeavour to offer you an alternative. We will then send you an offer by email. Once you have accepted the offer, we will nominate you with the partner and only then will you apply to this university with the appropriate documents (see step 2 below).

**Step 2: Application to EPHEC**
After the EBC Hochschule has nominated you for EPHEC, please submit the following documents to the International Office, which will forward them to you:

- Letter of application in English (Motivation & Expectations)
- Curriculum vitae with photo (in English)
- Guest Student Info Sheet
- Learning Agreement

**Step 3: Online registration**
After the IO has forwarded your application to EPHEC by email and post, you must register online. This step is mandatory.
Students who have not registered by the EPHEC application deadline will not be accepted.

(Status: 26.04.2018, VvH)

**Anerkennung**

**Credits**
At least 20 ECTS must be completed successfully during the semester abroad for recognition at the EBC Hochschule.

**Learning Agreement (LA)**
Along with your application, you submit a Learning Agreement (LA) on which you enter courses or modules amounting to at least 20 ECTS credits that you would like to take. The number of credits per course varies between countries and universities, so make sure you get accurate information. The International Office will confirm your selection and ask for adjustments if necessary. The LA forms the basis for the recognition of courses at the EBC University and has therefore binding force.

**Transcript of Records (ToR)**
Your Transcript of Records, the semester abroad, proves that you have successfully completed the course. You present the original transcript to the International Office after the semester abroad.
Conversion
The average of your performances is calculated according to the modified Bavarian formula. 20 ECTS are hereby recognised and are included in the overall grade of your studies.
You can find further information on conversion here.

Finanzierung

Tuition fees
We have an ERASMUS partnership with this university. You can apply for an ERASMUS place (Attention - the number of ERASMUS places is limited).
For the participation in the ERASMUS program, an administration fee of 750,-Euro is due. In this case, no further tuition fees will be charged at the ERASMUS university in which the student is enrolled.

AuslandsBAföG
Students who receive an ERASMUS grant can combine it with AuslandsBAföG. On the one hand, the usual BAföG conditions apply. Each Studentenwerk processes applications for a country or region; the Studentenwerk Köln is responsible for Belgium.

District government of Cologne
Department 49
50606 Cologne (central postal address)
Phone: 0221 / 147 - 4990
Fax: 0221 / 147 - 4950
E-mail: auslandsbafoeg@bezreg-koeln.nrw.de

Cost of living per month
Teaching material - 35 Euro
Food - 300 Euro
Accommodation - 500 Euro
Health - 20 Euro
Public transport - 40 Euro
Other - 55 Euro
Total approx. 950 Euro.

Wohnen

For accommodation, you have to look for something on the private market, as EPHEC does not have a student residence.
A room usually costs between 350 Euro and 400 Euro. The contract is usually only offered for a minimum of five months and with an initial two-month deposit.
(Status: 16.03.2016)

Visum

The following information is subject to change, as visa requirements may change. Before applying for a visa, make sure you visit the website of the Belgian embassy and find out about the precise and current requirements!
EU citizens do not need a visa to enter Belgium. All other countries must apply for a visa before departure in order to enter Belgium. You can apply for a visa at the Belgian embassy or at the consulate of your home country.
As an international student, you must have a valid health insurance policy. If you have a European Health Insurance Card (EHIC), you are insured also in Belgium. However, to be on the safe side, ask your health insurance company for further details.