



## 1. INSTITUTION CONTACT

Léa Senn  
Associate Director International Education  
Global Engagement and International Education – UCSC International  
Via Carducci, 28/30  
20123 Milano,  
Italy  
Office Telephone: +39.02.7234.5804  
Fax: +39.02.7234.5806  
E-mail: lea.senn@unicatt.it

### International Student Services Contacts:

Francesca De Martini, francesca.demartini1@unicatt.it, +39.02.7234.5221  
Laura Ferrari, laura.ferrari@unicatt.it, +39.02.7234.5802  
Gloria Lupo Pasini, gloria.lupopasini@unicatt.it, +39.02.7234.5816  
Francesca Pasta, francesca.pasta@unicatt.it, +39.02.7234.5217

**Primary contact for all types of inquiry: [international.advisor@unicatt.it](mailto:international.advisor@unicatt.it). Students are invited to contact the office via this e-mail address prior to their arrival and to make general inquiries regarding the planning of their study period abroad.**

Academic Curriculum Courses Coordinator and Italian Language Courses Coordinator: Laura Ferrari, laura.ferrari@unicatt.it, +39.02.7234.5802

International Curriculum Courses Coordinator: Francesca De Martini, francesca.demartini1@unicatt.it, +39.02.7234.5221

Office hours: from Monday to Friday 9.30AM – 12.30AM. Afternoon: 2.00PM – 5.00PM. Friday afternoon the office is closed.

Instructions if contact person is not available:

Central Office: 02.7234.5801 (from 9.00AM to 5.00PM, Mon-Fri)

Instructions and contact information in case of emergency occurring outside of business hours:

Mobile phone: Léa Senn (Emergency number only) +39 3316222874

## 2. OFFICIAL ARRIVAL DATE

### Official Arrival Date

Semester 1 (Fall 2018)	August 27, 2018 September 10, 2018
Semester 2 (Spring 2019)	January 28, 2019 February 11, 2019

## 3. ACADEMICS

Students can choose to build their own semester of study by selecting courses from two curricula: UCSC University Academic Curriculum and UCSC International Curriculum.

Before applying participants should be aware of the requirements, these can be found at the following link  
<http://www.ucscinternational.it/spend-a-semester-with-us/exchange-in-milan#program-options>

Note that applicants for UCSC coursework in Italian must provide an Italian Language Proficiency Report indicating a minimum proficiency level of B2. Applicants will have access to the form upon application. The form needs to be filled both by the student and an Italian language instructor. Applicants that cannot provide the Italian Language Proficiency Report upon application or those who, upon application, do not meet the proficiency level of B2 are required to enrol in the pre-session Italian Language

Course before beginning of classes in order to be accepted at UCSC.

Note that applicants for UCSC coursework in English who are non-native speakers need to submit a min. TOEFL score of 79 iBT, an IELTS score of 6 or an equivalent certificate (First Certificate of English - Cambridge ESOL / ISE II - Trinity College, London); or have successfully completed a degree program taught in English; or currently studying in English at their home institution.

### **UCSC UNIVERSITY ACADEMIC CURRICULUM**

<http://www.ucscinternational.it/spend-a-semester-with-us/exchange-in-milan#ucsc-university-academic-curriculum>

### **UCSC INTERNATIONAL CURRICULUM**

<http://www.ucscinternational.it/spend-a-semester-with-us/exchange-in-milan#ucsc-international-curriculum>

### **Academic Calendar**

#### **UCSC UNIVERSITY ACADEMIC CURRICULUM**

<http://www.ucscinternational.it/spend-a-semester-with-us/exchange-in-milan#program-dates>

#### **Semester 1 (Fall 2018)**

Arrival 1: August 27, 2018

Orientation 1: August 28-30, 2018

Italian pre-session intensive language course: September 3, 2018 – September 14, 2018

Arrival 2: September 10, 2018

Orientation 2: September 11-13, 2018

Beginning of classes: September 17, 2018

Public Holidays: November 1, 2018; December 7- 8, 2018

End of classes: December 21, 2018

Christmas Holidays: December 23, 2018 – January 6, 2019

Examination Session: January 7, 2019– February 22, 2019

#### **Semester 2 (Spring 2019)**

Arrival 1: January 28, 2019

Orientation 1: January 29 – 31, 2019

Italian pre-session intensive language course: February 4, 2019 – February 15, 2019

Arrival 2: February 11, 2019

Orientation 2: February 12-14, 2019

Beginning of classes: February 18, 2019

Spring/Easter Break: April 18, 2019 – April 22, 2019

End of classes: June 1, 2019

Public Holidays: April 22, April 25, May 1, June 28, 2019

Examination Session: June 3, 2019 - July 26, 2019

**N.B.: For courses belonging to the School of Economics, Undergraduate and Graduate degrees in English running on a Quarter System, do take note of the following course schedule:**

**Quarter 1: September 17 – December 21 (Including mid-term and final exams)**

**Quarter 2: January 7 – April 5 (Including mid-term and final exams)**

**Quarter 3: April 8 – July 26 (Including mid-term and final exams)**

**Should your students choose courses belonging to Quarter 2, which falls between the first and second semester, they will be required to arrive in Milan on January 3 since on January Friday 4, 2019 they will have to attend a dedicated info-session.**

### **UCSC INTERNATIONAL CURRICULUM**

<http://www.ucscinternational.it/spend-a-semester-with-us/exchange-in-milan#program-dates>

#### Semester 1 (Fall 2018)

Arrival 1: August 27, 2018

Orientation 1: August 28-30, 2018

Italian pre-session intensive language course: September 3, 2018 – September 14, 2018

Arrival 2: September 10, 2018

Orientation 2: September 11-13, 2018

Beginning of classes: September 17, 2018

Fall Break: November 1, 2018 – November 4, 2018

Public Holidays: November 1, 2018; December 7- 8, 2018

End of classes/exams: December 14, 2018

#### Semester 2 (Spring 2019)

Arrival 1: January 28, 2019

Orientation 1: January 29 – 31, 2019

Italian pre-session intensive language course: February 4, 2019 – February 15, 2019

Arrival 2: February 11, 2019

Orientation 2: February 12-14, 2019

Beginning of classes: February 18, 2019

Spring/Easter Break: April 15, 2019 – April 22, 2019

Public Holidays: April 22, April 25, May 1, 2019

End of classes/exams: May 24, 2019

#### Academic Notes

The home institution sets the policy regarding the award of credits for coursework completed at UCSC. Participants are responsible for knowing their home institution's policies and procedures regarding this matter.

#### UCSC University Academic Curriculum:

- Students will be allowed to take classes from LAUREA TRIENNALE\* and LAUREA MAGISTRALE
- Students will be allowed to take classes from all Faculties/Departments
- Note that the Faculty of Law offers ONLY year-long courses
- Students are advised to enrol in the pre-session intensive Italian language course since most classes and exams are totally run in Italian
- Students will not have to register for courses prior to arrival; they will be required to submit their Study Plan on-site and register for examinations
- Course attendance is strongly recommended. Professors may take attendance
- Students may opt among three possible final examination dates for most of the courses; the Faculty of Economics in English has only two possible final examination dates per each session
- Non-European students can request an early exam session in December / May, except for courses that are run on the Quarter calendar system.

\*N.B.: courses offered in English the first 2 years of the LAUREA TRIENNALE in ECONOMICS/MANAGEMENT will have limited spaces available and Cattolica cannot guarantee registration for these courses. Restrictions are however lifted for all 3<sup>rd</sup> year courses and at the LAUREA MAGISTRALE.

#### UCSC International Curriculum:

- The International Curriculum courses are elective courses within the Facoltà di Scienze Linguistiche e Letterature Straniere degree course. Elective courses account for 6 ECTS and 45 contact hours. **Erasmus+ students are allowed to take 1 course only from the International Curriculum and will likely have to complement their course load with UCSC Academic Curriculum Courses in order to satisfy their home institution course load requirements**
- Students will be asked to pay an activity registration fee of 45 € (except for participants admitted through Direct-Enrolment)
- Non-E.U. students taking courses within the International Curriculum usually enrol in 4 area courses and 1 of the Italian Language course options (pre-session intensive or semester)
- Students will receive all the information related to course schedule and registration instructions about six weeks

- before the beginning of classes
- Students will be required to register online. Detailed information will be sent directly to students on this matter. The registration will be on a first-come, first-served basis.
- Students will be required to regularly attend courses. They will have one midterm and one final examination (other forms of assessment may be used and may vary depending on the course)

#### 4. TRAVEL INFORMATION

From International Milan Airport to institution:

Please attempt to arrive at Malpensa International Airport, 40 Km from Milan City Center. The connections from Malpensa Airport to Milan City Centre are the following:

- MALPENSA EXPRESS train to Cadorna Station: every 30 minutes, single ride ticket € 13.00 on average
- MALPENSA EXPRESS train to Centrale Station: every 30 minutes, single ride ticket € 13.00 on average

From within city/town to institution:

Underground system: Red line, stop at Cadorna Station, 10-minute walk from campus central building (Gemelli Building).

Green line, stop at S.Ambrogio Station, 5-minute walk to campus. Additional information will be provided by e-mail. Single ride ticket €1.50.

#### 5. PLACES TO STAY for participants who cannot avoid arriving before official arrival date or after business hours:

B&B Hotel Milano Central Station  
Via Napo Torriani, 9  
20124 Milano

<http://www.hotel-bb.com/it/hotel/milano-stazione-centrale.htm>

Phone number: +39 02 66711210

Estimated cost per night: from € 100 per night

Distance from institution: 20 minutes by metro. Very closed to Milan Central Station.

Ostello Bello

Via Medici, 4

20123 Milano

<https://www.ostellobello.com/>

Phone Number: +39 02.36582720

Estimated cost per night: from € 35 per night (shared rooms)

Distance from institution: 10 minutes walking distance

Ostello Bello Grande

Via Lepetit, 33

20124 Milano

<https://ostellobello.com/it/ostello/ostello-bello-grande-stazione-centrale-milano/>

Phone Number: +39.02.6705921

Estimated cost per night: from € 40 per night (shared room)

Distance from institution: 20 minutes by MM2 – Green Line

B&B Hotel Milano Sant’Ambrogio

Via degli Olivetani, 4

20123 Milano

<http://www.hotel-bb.com/it/hotel/milano-sant-ambrogio.htm>

Phone Number: +39. 02.48101089

Estimated cost per night: from € 90 per night (shared room)

Distance from institution: 5 minutes walking distance

#### 6. DESCRIPTION OF ORIENTATION PROGRAM

UCSC International organizes two Orientation Events at the beginning of each semester. Orientation Event dates: check paragraph 3 – Academics – Academic calendar.

**Orientation Event 1 is MANDATORY** for students:

- planning to arrive by August 27, 2018 (Semester 1 – Fall 2018)  
by January 28, 2019 (Semester 2 – Spring 2019)
- enrolled in the pre-session intensive Italian Language Course
- who applied for the Internship Program

**Orientation Event 2 is MANDATORY** for students:

- planning to arrive by September 10, 2018 (Semester 1 – Fall 2018)  
by February 11, 2019 (Semester 2 – Spring 2019)

- who did not attend the Orientation Event 1
- who did not attend the pre-session intensive Italian Language Course

The 3-day Orientation Event **program** consists of:

*Day 1 (Applicable to Orientation events 1 and 2 – Tuesday morning):* Students who have selected to enroll in the pre-session intensive or semester Italian language courses will have to attend the oral interview.

*Day 2 (Applicable to Orientation events 1 and 2 – Wednesday all day):* Registration on Campus (collection of the personalized kit – student ID), UCSC International Welcome Address and Info-session on Campus Services, lunch offered by Cattolica; informative desk on the university services for international students, campus tour with the representatives of student associations.

*Day 3 (Applicable to Orientation events 1 and 2 – Thursday all day for non-EU students; morning only for EU students):* Information sessions on Academic and International Curriculum courses, Health and Safety, Permit of Stay.

During the orientation students will be informed on how to organize their course schedule, select courses, find classrooms, have access to campus facilities (cafeteria, library, health center and sport service etc.).

## 7. PRE-SESSION INTENSIVE LANGUAGE COURSES

Pre-session intensive Italian language courses are offered before the beginning of each semester. The courses are recommended for all participants but not compulsory.

Pre-session language courses are fee-paying courses (except for participants admitted via Direct-Enrolment). Participants will receive further information upon acceptance. Specific deadlines will be given to enrol.

Dates: Check paragraph 3 – Academics

Level of instruction: from Absolute Beginner to Advanced.

For more information, contact Laura Ferrari ([laura.ferrari@unicatt.it](mailto:laura.ferrari@unicatt.it)).

Course Description: the pre-session intensive Italian Language course consists in 45 hours (45 minutes each) over 2 weeks (6 ECTS credits). It includes grammar workshops and Upon payment of the course fee students will have to take an online placement test in order to assess which level is the most appropriate. This also applies to absolute beginners. During orientation, students will have an oral interview with the Italian Language instructors in order to confirm the level of placement. Attendance is mandatory.

## 8. SEMESTER ITALIAN LANGUAGE COURSES

Semester Italian language courses are offered throughout the semester and in conjunction with the other academic coursework. The courses are recommended for all participants but not compulsory.

Semester language courses are fee-paying courses (except for participants admitted via Direct-Enrolment). Participants will receive further information upon acceptance. Specific deadlines will be given to enrol

Dates: During the semester

Level of instruction: from Absolute Beginner to Advanced.

For more information, contact Laura Ferrari ([laura.ferrari@unicatt.it](mailto:laura.ferrari@unicatt.it)).

Course Description: the semester Italian Language course consists in 45 hours (45 minutes each, 6 ECTS credits). It includes grammar workshops. Upon payment of the course fee students will have to take an online placement test in order to assess which level is the most appropriate. This also applies to beginners. During orientation, students will have an oral interview with the Italian Language instructors in order to confirm the level of placement. Attendance is mandatory.

For students who have chosen the pre-session intensive language course, placement in the semester Italian language course will be accordingly to the results obtained in the pre-session intensive language course exam.

## 9. HOUSING & MEALS

### A. HOUSING

Our institution offers accommodation options via a third-party provider, MIL Service. Type of housing provided: Off-campus apartment or single dorm room w/bathroom. For more information please check the MIL Service website: <http://www.milservice.com/>. Visit our website for other options: <http://www.ucscinternational.it/life-at-cattolica-2/life-in-milan/accommodation-in-milan>

Admitted students will receive communications and reminders about housing throughout the pre-arrival process.

**Note for Students admitted via Direct-Enrolment:** housing benefits begin on the official date of arrival and last through the end of the placement period inclusive of all examination and vacation periods between academic sessions. Housing costs will be included in the request of payment that will be sent one month before the starting of the program.

## B. MEALS

Students may choose to use the university campus cafeteria. As enrolled students, participants will have access to the student discounted rate of €7.70 (full meal) or €5.00 (lunch meal).

## 10. ESTIMATED PERSONAL EXPENSES

In addition to room and board, participants are responsible for all additional personal expenses including: fees not required to all participants (e.g. computer, language, and science lab fees), books, local transportation, entertainment, etc. The amount below is provided as a guide; the actual amount needed will vary depending on courses and personal habits.

Transportation (monthly pass): € 22 (+€ 10 for activation one time only)

Text books/readers: €150

Additional expenses per month are estimated at: € 250-300 (minimum)

## 11. MEDICAL REQUIREMENTS/HEALTH SERVICES

UCSC recommends that Non-E.U. participants take an international insurance before their departure. The health insurance should cover medical evacuation and repatriation.

Students that do not have an international insurance upon arrival will be required to sign up for a local insurance policy. The international Student Services will assist those requiring local insurance.

N.B.: the local insurance does not provide coverage for medical evacuation or repatriation.

Should students need medical attention, they can turn to the following center and the service is free of charge:

Student Health Center

Largo A. Gemelli, 1

20123 - Milano

Palazzo Dominicanum

First Level

Tel. 02.7234.2217

Hours of operation:

Mon to Fri 9.00AM -5.00PM

Consultation are free of charge. English-speaking Medical Specialist are available on demand.

Psychological counselling is available on a fee-paying basis.

## 12. TRANSCRIPT ISSUANCE

Semester 1 Late February

Semester 2 End of July

Full Year End of July

Procedure in order to ensure timely processing of transcripts: students need to provide a list of completed exams before returning home (Cattolica International Office Staff will provide an EXIT FORM to students before the end of the semester). Students who take late exams may experience some delay in receiving transcript. Please notify International Student Services of any home institution deadline for receiving transcript for graduation, etc.